



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

**CABINET FORWARD PLAN**  
**Notice of decisions to be made by Cabinet**  
**7 June 2024 to 6 June 2025**

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

**The Forward Plan**

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

## Notice of future Cabinet decisions and recommendations to Council

Summary	Date	Action	Contact
<b>Larch Close (21 New Build Units) - Contract Award - Key Decision</b>			
Larch Close (21 New Build Units) - Contract Award	11 Jun 2024	To agree the contract	Cabinet Member for Housing (Councillor Virginia Moran)  Suniel Pillai, New Build Project Officer <b>E-mail:</b> <a href="mailto:suniel.pillai@southkesteven.gov.uk">suniel.pillai@southkesteven.gov.uk</a>
<b>Local Development Scheme (2024 - 2027) - Key Decision</b>			
To approve the revised Local Development Scheme (2024 – 2027) which includes a change to the Local Plan timetable.	11 Jun 2024	That Cabinet approves the revised Local Development Scheme (2024-2027)	Cabinet Member for Planning (Councillor Phil Dilks)  Shaza Brannon, Planning Policy Manager <b>E-mail:</b> <a href="mailto:shaza.brannon@southkesteven.gov.uk">shaza.brannon@southkesteven.gov.uk</a>
<b>Review of Public Space Protection Orders - Key Decision</b>			
To review the existing Public Space Protection Orders in force across the District.	9 Jul 2024	To agree a course of action for PSPOs in the District.	Cabinet Member for People & Communities (Councillor Rhea Rayside)  Ayeisha Kirkham, Head of Public Protection <b>E-mail:</b> <a href="mailto:ayeisha.kirkham@southkesteven.gov.uk">ayeisha.kirkham@southkesteven.gov.uk</a>
<b>Animal Welfare Policy – Non Key Decision</b>			
A new Animal Welfare Policy for approval by Cabinet, following the 4-week consultation with the public, local businesses, partner agencies and other organisations.	9 Jul 2024	To approve the policy	Cabinet Member for Corporate Governance and Licensing (Councillor Philip Knowles)  Heather Green, Licensing Team Leader <b>E-mail:</b> <a href="mailto:heather.green@southkesteven.gov.uk">heather.green@southkesteven.gov.uk</a>

Summary	Date	Action	Contact
<b>Draft Play Area Strategy - Non Key Decision</b>			
To consider the draft Play Area Strategy for South Kesteven.	9 Jul 2024	To consider a recommendation from Culture and Leisure Overview and Scrutiny Committee.	Deputy Leader of the Council, Cabinet Member for Leisure and Culture (Councillor Paul Stokes)  Michael Chester, Leisure, Parks and Open Spaces Team Leader <b>E-mail:</b> michael.chester@southkesteven.gov.uk
<b>Safeguarding Policy and Procedures 2024-2027 - Non Key Decision</b>			
The Children Act 2004 and the Care Act 2014 place responsibilities on the Council with regard to the safeguarding of children, young people and adults with needs of care and support. This report brings to the attention of Cabinet the update of the Council's Safeguarding Policy and Procedures.	9 Jul 2024	Cabinet's approval of updated Policy	Cabinet Member for People & Communities (Councillor Rhea Rayside)  Carol Drury, Community Engagement & Manager <b>E-mail:</b> c.drury@southkesteven.gov.uk
<b>Grantham Meres leisure centre decarbonisation scheme - award of contract - Key Decision</b>			
To agree the award of contract for the Grantham Meres leisure centre decarbonisation scheme.	9 Jul 2024	To agree the contract	Cabinet Member for Environment and Waste (Councillor Rhys Baker)  Serena Brown, Sustainability and Climate Change Manager <b>E-mail:</b> <a href="mailto:serena.brown@southkesteven.gov.uk">serena.brown@southkesteven.gov.uk</a>

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<b>Contract award for supply and install of Stairlifts, through floor lifts and external modular ramps - Key Decision</b>			
For cabinet to consider the proposal to award the contract for the supply and install of Stairlifts, through floor lifts and external modular ramps to the proposed winning bidder following a procurement exercise. The contract value is £600,000 over 5 years.	9 Jul 2024	Approval of Contract Award	Cabinet Member for Housing (Councillor Virginia Moran)  Tom Amblin-Lightowler, Environmental Health Manager – Environmental Protection & Private Sector Housing <b>E-mail:</b> tom.amblin-lightowler@southkesteven.gov.uk
<b>Kitchen and Bathrooms Contract Award - Key Decision</b>			
To obtain approval to enter into a contract for the provision of Kitchens and Bathrooms for a period of 2 years with the option to extend for 1 year plus 1 year	9 Jul 2024	Approval of Contract Award	Cabinet Member for Housing (Councillor Virginia Moran)  Alison Hall-Wright, Director of Housing <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk
<b>Disabled Adaptations Contract Award - Key Decision</b>			
To obtain approval to enter into a contract for the provision of Disabled Adaptations for a period of 2 years with the option to extend for 1 year plus 1 year	9 Jul 2024	Approval of Contract Award	Cabinet Member for Housing (Councillor Virginia Moran)  Alison Hall-Wright, Director of Housing <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk
<b>Roofing Services Contract Award - Key Decision</b>			
To obtain approval to enter into a contract for the provision of Roofing Services for a period of 2 years with the option to extend for 1 year plus 1 year	9 Jul 2024	Approval of Contract Award	Cabinet Member for Housing (Councillor Virginia Moran)  Alison Hall-Wright, Director of Housing <b>E-mail:</b> <a href="mailto:A.Hall-Wright@southkesteven.gov.uk">A.Hall-Wright@southkesteven.gov.uk</a>

Summary	Date	Action	Contact
<b>Provisional Outturn Report 2023/24 - Key Decision</b>			
<p>This report provides the Cabinet with the details of the Council's provisional outturn position for the financial year 2022/23. The report covers the following areas:</p> <ul style="list-style-type: none"> <li>• General Fund Revenue Budget</li> <li>• Housing Revenue Account Budget</li> <li>• Capital Programmes – General Fund and Housing Revenue Account</li> <li>• Reserves overview – General Fund and Housing Revenue Account</li> </ul>	9 Jul 2024	<p>Cabinet is asked to:</p> <ol style="list-style-type: none"> <li>1. Review and recommend for approval to Governance and Audit Committee the provisional Revenue and Capital Outturn position for the financial year 2023/24.</li> <li>2. Review and approve the budget carry forwards (appendices D and H).</li> <li>3. Review and recommend to Governance and Audit Committee the following reserve movements in respect of the General Fund:</li> </ol>	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Gill Goddard, Senior Accountant,  <b>E-mail:</b> <a href="mailto:gill.goddard@southkesteven.gov.uk">gill.goddard@southkesteven.gov.uk</a>,</p>
<b>South Kesteven District Council Productivity Plan 2024/25 – Non Key Decision</b>			
To present the proposed Productivity Plan 2024/25 for South Kesteven DC, and to recommend to Cabinet the submission of said plan to the Department of Levelling Up, Housing & Communities.	9 Jul 2024	Approves the proposed Productivity Plan for submission to the Department of Levelling Up, Housing & Communities.	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Charles James, Policy Officer  <b>E-mail:</b> <a href="mailto:Charles.james@southkesteven.gov.uk">Charles.james@southkesteven.gov.uk</a></p>

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<b>Lease to Grantham Town Football Club - Non Key Decision</b>			
The granting of a lease and delegation of authority to the Deputy Chief Executive in consultation with the Cabinet Member for Culture and Leisure to enter into it	10 Sep 2024	To agree to enter into the lease.	Deputy Leader of the Council, Cabinet Member for Leisure and Culture (Councillor Paul Stokes)  Karen Whitfield, Assistant Director – Leisure, Culture and Place <b>E-mail:</b> karen.whitfield@southkesteven.gov.uk
<b>Finance Update Report: April – TBC - Non Key Decision</b>			
To present the Council's forecast 2024/25 financial position. The report covers the following areas: • General Fund Revenue Budget • Housing Revenue Account Budget • Capital Programmes – General Fund and Housing Revenue Account • Reserves overview – General Fund and Housing Revenue Account	10 Sep 2024	That Cabinet 1. Reviews and notes the forecast 2024/25 outturn position for the General Fund, HRA Revenue and Capital budgets and identifies any variances that might require action or investigation	The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Gill Goddard, Senior Accountant <b>E-mail:</b> gill.goddard@southkesteven.gov.uk,
<b>Major Voids Contract Award - Key Decision</b>			
To obtain approval to enter into a contract for the provision of Major Voids works for a period of 2 years with the option to extend for 1 year plus 1 year	10 Sep 2024	Approval of contract award.	Cabinet Member for Housing (Councillor Virginia Moran)  Alison Hall-Wright, Director of Housing <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk
<b>South Kesteven District Council Car Parking Order – Tariff Changes - Key Decision</b>			
The amendment to the existing South Kesteven District Council Car Parking Order Tariffs - amendment to the Car Parking Order needs to be done by way of modification Order – this has the effect to modify/amend the original Order.	10 Sep 2024	To consider the modification Order.	The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Gyles Teasdale, Head of Property and ICT <b>E-mail:</b> g.teasdale@southkesteven.gov.uk

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<b>Maintenance Strategy (Corporate Property Assets) - Key Decision</b>			
This report sets out the proposals for a Maintenance Strategy in respect of General Fund Corporate Property Assets. The Strategy will establish the approach the Council will adopt for ongoing investment in its corporate property estate.	10 Sep 2024	To agree the approach to the development and management of maintenance activity across its corporate property portfolio.	Cabinet Member for Property and Public Engagement (Councillor Richard Cleaver)  Gyles Teasdale, Head of Property and ICT <b>E-mail:</b> g.teasdale@southkesteven.gov.uk
<b>Vehicle Procurement - Key Decision</b>			
To approve the Capital spend of over £200,000 for 2024/25 for street cleaning, refuse vehicles and vans, and other assorted vehicles.	8 Oct 2024	To approve the spend.	Cabinet Member for Environment and Waste (Councillor Rhys Baker)  Kay Boasman, Head of Waste Management and Market Services <b>E-mail:</b> kayleigh.boasman@southkesteven.gov.uk
<b>Finance Update Report: April - September 2024 - Non Key Decision</b>			
To present the Council's forecast 2024/25 financial position as at end of September 2024. The report covers the following areas: <ul style="list-style-type: none"> <li>• General Fund Revenue Budget</li> <li>• Housing Revenue Account Budget</li> <li>• Capital Programmes – General Fund and Housing Revenue Account</li> <li>• Reserves overview – General Fund and Housing Revenue Account</li> </ul>	3 Dec 2024	That Cabinet 1. Reviews and notes the forecast 2024/25 outturn position for the General Fund, HRA Revenue and Capital budgets as at the end of September 2024 and identifies any variances that might require action or investigation	The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Gill Goddard, Senior Accountant <b>E-mail:</b> gill.goddard@southkesteven.gov.uk,

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<b>Council Tax Base 2025/2026 - Key Decision</b>			
To determine the Council Tax Base to form the basis of the 2025/2026 budget proposals to be recommend to Full Council.	3 Dec 2024	To recommend the Tax Base to Full Council.	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Claire Moses, Head of Service (Revenues, Benefits Customer and Community)  <b>E-mail:</b> <a href="mailto:claire.moses@southkesteven.gov.uk">claire.moses@southkesteven.gov.uk</a></p>
<b>Local Council Tax Support Scheme - Key Decision</b>			
To consider the Council's Local Council Tax Support Scheme for the 2025/2026 financial year.	3 Dec 2024	To recommend the Scheme to Full Council.	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Claire Moses, Head of Service (Revenues, Benefits Customer and Community)  <b>E-mail:</b> <a href="mailto:claire.moses@southkesteven.gov.uk">claire.moses@southkesteven.gov.uk</a></p>
<b>Draft Budget Proposals for 2025/2026 and Indicative Budgets for 2026/2027 and 2027/2028 - Non Key Decision</b>			
To consider the draft Budget Proposals for 2025/2026.	16 Jan 2025	To agree the draft proposals.	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Deputy Chief Executive and Section 151 Officer  <b>E-mail:</b> <a href="mailto:r.wyles@southkesteven.gov.uk">r.wyles@southkesteven.gov.uk</a></p>



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<b>Budget Update Report: April to December 2024 - Non Key Decision</b>			
<p>To present the Council's forecast 2024/25 financial position as at end of December 2024.</p> <p>The report covers the following areas:</p> <ul style="list-style-type: none"> <li>• General Fund Revenue Budget</li> <li>• Housing Revenue Account Budget</li> <li>• Capital Programmes – General Fund and Housing Revenue Account</li> <li>• Reserves overview – General Fund and Housing Revenue Account</li> </ul>	11 Feb 2025	<p>That Cabinet</p> <p>1. Reviews and notes the forecast 2024/25 outturn position for the General Fund, HRA Revenue and Capital budgets as at the end of December 2024 and identifies any variances that might require action or investigation.</p>	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Gill Goddard, Senior Accountant  <b>E-mail:</b> gill.goddard@southkesteven.gov.uk</p>
<b>Budget Proposals for 2025/2026 and Indicative Budgets for 2026/2027 and 2027/2028 - Key Decision</b>			
To consider the proposed Budget.	11 Feb 2025	To recommend the Budget to Full Council.	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Richard Wyles, Deputy Chief Executive and Section 151 Officer  <b>E-mail:</b> r.wyles@southkesteven.gov.uk</p>